

**FORM 4- A**

[See rule 24]

**[Form of letter to the Accounts Officer forwarding the withdrawal papers of a Subscriber under the National Pension System on superannuation or voluntary retirement or Premature retirement or Special Voluntary retirement]**

No .....

Government of India

Ministry / Department/Office of

Dated the

To,

The Pay and Accounts Officer/Accountant-General

(Through - the Drawing and Disbursing Officer).

Sub: Processing of claim for benefits under the National Pension System on retirement on superannuation or voluntary retirement or Premature retirement or Special Voluntary retirement case of

Shri/Smt./Km..... (PRAN.....)

Sir,

I am directed to say that:

\* Shri/Smt./Km..... (name and designation), PRAN..... of this Ministry/

Department/office is due for retirement on superannuation on .....

**OR**

\* A notice for voluntary retirement of Shri /Smt. /Km ..... (name and designation), PRAN ..... of this Ministry or Department or office with effect from ..... under rule 12 of the Central Civil Services (Implementation of National Pension System) Rules, 2021 or rule 56 (k) of the Fundamental Rules or Special Voluntary Retirement Scheme of Department of Personnel and Training has been accepted by the competent authority. A copy of the order issued in this regard is enclosed.

**OR**

\* An order for retirement of Shri /Smt. /Km ..... (name and designation), PRAN ..... of this Ministry or Department or office under rule 56 (j) of the Fundamental Rules with effect from ..... has been issued by the competent authority. A copy of the order issued in this regard is enclosed.

2.The following documents (in physical form or print-out of forms submitted online) prescribed by the Pension Fund Regulatory and Development Authority for release of terminal benefits under the National Pension System are enclosed:

- 1.
- 2.
- 3.
- 4.

3. On retirement from service, in accordance with rule 11/rule 12/rule 13, Shri ..... is entitled to benefits under the Pension Fund Regulatory and Development Authority (Exits and Withdrawals under National Pension System) Regulations, 2015 as admissible to the Subscribers retiring on superannuation. It is requested that the case of the Government servant / Subscriber for release of terminal benefits under the National Pension System may be processed accordingly.

Yours faithfully,

Head of Office

\* **Strike out if not applicable**